Georgia State University  
College of Arts and Sciences  
Graduate Faculty Policy  
(approved in Chairs Council 11/16/05)

1) Each department will develop guidelines regarding the various standards and privileges that Graduate Faculty membership provides in its department, and the conditions under which specific boundaries may be placed on such privileges and under which Graduate Faculty membership may be revoked. The department guidelines will be reviewed and approved by the Dean’s Office. Faculty members who have been denied Graduate Faculty status must wait two years to apply for reconsideration.

For tenured/tenure-track faculty:

2) All new tenure-track and tenured faculty, because they are hired under the requirement of “current scholarly competence,” will be appointed to full Graduate Faculty status upon hiring. Tenure-track faculty who complete pre-tenure review will hold full Graduate Faculty status until their tenure review.

3) Tenure-track and tenured faculty members who have Graduate Faculty status will have their status reviewed by their departmental Graduate Committee, and its continuation recommended or denied as part of the tenure or post-tenure review processes. The evidence for “current scholarly competence” beyond that defined in the University policy will be based on each department’s P&T manual and departmental guidelines regarding Graduate Faculty.

4) Tenure-track and tenured faculty from one department may request Graduate Faculty status from another department via a request to the chair of the secondary department at the time of their initial appointment or at the beginning of Spring Semester. Their continuation in Graduate Faculty status in the secondary department will also be reviewed at the same time as their pre-tenure, tenure, or post-tenure reviews in their primary department. Secondary departments or institutes, such as those that work with affiliate faculty, may stipulate more frequent continuation reviews. The evidence for “current scholarly competence” beyond that defined in the University policy will be based on the secondary unit’s P&T manual and departmental guidelines regarding Graduate Faculty. Graduate Faculty status must be explicitly addressed in the documentation establishing any joint appointments.

5) Tenure-track and tenured faculty members who do not hold Graduate Faculty status may request consideration from the department Graduate Committee at the beginning of Spring Semester each year.

6) Tenured faculty who do not participate in post-tenure review will have their Graduate Faculty status reviewed every five years (or as part of their regular review cycle) by the Dean’s Office of the College of Arts and Sciences (or the Provost’s Office) based
on the appropriate criteria from their home department’s guidelines for Graduate Faculty.

**For non-tenure-track and adjunct faculty:**

7) Departmental guidelines may allow other faculty whose position and assigned workload allows for involvement in graduate education programs to be considered for Graduate Faculty status by the departmental Graduate Committee if they hold the appropriate terminal degree in their field and meet the University and department P&T manual evidence for “current scholarly competence” and the department guidelines for Graduate Faculty. They must be nominated by a member of the department’s Graduate Faculty and the nomination may come at the time of the initial appointment or at the beginning of Spring Semester each year. Such faculty cannot chair Ph.D. Committees. They will have their status reviewed at least every three years.

**General:**

8) All changes in a faculty member’s Graduate Faculty status must be approved by the Dean’s office.

(v. 11/16/05)